

Assateague Pointe Homeowners' Association, Inc.  
Minutes from the HOA meeting on November 13, 2004

- A. Call to Order and Welcome Introductions: Present were Joe McGee, Troy Purnell, Vince Miller, Vince Castelli, Elaine Davidson and Valerie Sharp to record the minutes to the meeting. There were 20 Homeowners that signed in.
- B. Old Business:
1. 911 Emergency Phones: These phones are now required by law to be inside the pool areas. Valerie inquired and found out the cost, but is also looking into another company that might be able to do this job.
  2. Fountains: will be pulled out of the water next week. Troy told of the need for the Phase 3 electrical unit for the front pond, which we have a bid from Frick Electric.
  3. Cluster Mailboxes: Troy asked Valerie to explain because she got all the information. She contacted the United Postal Service about the mailboxes. They are available to Assateague Pointe at no cost to the community. The only requirement is a concrete pad to be poured. Each homeowner will get a box with a key. If the homeowner loses the key they are responsible for a \$10.00 fee. Troy also wanted a roof over the mailboxes for protection from the elements.
  4. Drainage Areas- Most of the problems have been taken care of. Report any drainage problems to Valerie at the front office.
  5. ECC Fines: Fines are still in the attorney's office for final approval.
  6. Baby Pool Repair: To be completed by John Jarvis of Atlantic Aquatech, Inc.
  7. Cleaning Person- In the spring an ad will be placed to fill this position.
- C. New Business:
1. Beautification Committee: Approval from the Board to purchase 50 pier post caps, lumber to install in the rec. center for storage shelves, Blacktop for handicap access to the pier, Pool and pier general repair items and maintenance around the community, have Sears come and service the big screen TV and replace fluids and take care of the scratched screen- Valerie will make the arrangements. Two commercial Paddle-Boats, Ten- 9 foot umbrellas and 2-10ft. umbrellas. There will be Home Beautification Plaques made. Carl Thompson and Ray Howard submitted these to the board.
  2. By-Law Committee- will consist of Linda Thompson-Lot#108, Cathy Ortel-Lot#338, Ed Brunno-Lot#274, Al Taylor-Lots 41, 179, 214, 391. Al Taylor is the Chairperson and would like any suggestions referred to him by E-Mail or Faxed. His E-Mail is [smoothi107@joimail.com](mailto:smoothi107@joimail.com) and his Fax is 410-255-5247.
  3. Budget Committee – will consist of Mike Tebin-Lot#14, Joyce Hudson-Lot#184, Elaine Galeone-Lot#447, William Lewallen-Lot#66, and Andy Lapinski-Lot#408.
  4. Pool Committee: Lucille Smith –Lot#145, Linda Gladfelter –Lot#82, we need 3 more volunteers.
  5. Pool Winterization- Both Pools have been completed.

6. Roof Bids: The board has to research the warranties, and references from each contractor that submitted a bid before making any decision. This will be discussed at the next board meeting.

7. HOA late notice letters were sent out to some home owners. This was a clerical error from the office, sorry for any inconvenience.

8. Visitor restrictions: Request's from a homeowner to restrict certain guests from entering the community is hard to monitor. Our general rule is if you request no guests it means NO GUESTS.

#### D. Property Managers Report:

1. Pools are winterized.

2. Erosion problems- most are taken care of.

3. Club House Painting-ceiling needs to be done; we'll wait until roof is repaired.

4. Bathrooms painted- will be done by Neil and his crew.

5. Recreation Center pool leak repair is in the budget to be repaired.

6. New mower has been approved for 2005.

#### E. Treasurer's Report:

1. Budget for 2005:

Troy went line by line on projected costs for the Assateague Pointe budget for 2005. When Troy and John Comegys, Controller, discussed the budget, it was suggested a 4% increase be implemented for 2005 due to inflation and to offset expenses. Two of the line items that are always increasing are trash pickup and insurance. Valerie will get information on a trash compactor, and Elaine Davidson is getting a copy of the Insurance policy to look into possible cost savings. There were several comments and suggestions about different line items. After a lengthy discussion, Vince Castelli made a motion to accept a \$4.00 per month increase, \$48.00 a year, for the 2005 budget. Vince Miller 2<sup>nd</sup> the motion and all were in favor.

#### F. Open Discussion:

1. Rose Garrison-Lot#433 water leak she paid for, she will be reimbursed .

2. Cathy Ortel-Lot#338 - New floating dock can we bring our canoes and kayaks. Troy said you can not dock any boat over night.

3. Joyce Hudson-Lot#184 - Could we put it out at the July meeting to vote for 2 extra people on the board? Joe McGee responded by saying we have problems getting 3 people on a committee. Joe said we'll put it on the agenda. Joyce asked what the position would be called. Joe said it would be a Member-at-large.

4. Next board meeting- **JANUARY 22, 2005 at 9:00 am** at the Clubhouse

5. Ed Brunno-Lot#274 -In regards to the New Years Party- I need more volunteers.

6. Carl Thompson-Lot#108 - Not all the signs are up yet. Neil is still working on them. We need a new Trash sign. Vince Miller will order one after he gets the measurements. The HOA truck needs a tune up. Completed last week. The

ceiling grates in the ceiling at the Rec. Center need to be cleaned. Neil and his crew will do.

7. Mike Whaley-Lot#90 - Would like to make a skateboard grind box for the community. Joe McGee said he would check into the liability issue concerning skateboards.

8. Bill Landano-Lot#228 -Can we get a new TV for the Clubhouse? Joe McGee said first we'll have it serviced and have the fluids checked and look into a new screen if possible.

G. Adjournment of meeting:

Vince Castelli made a motion to adjourn the meeting and Vince Miller 2<sup>nd</sup> it. All were in favor.

H. Board stayed to discuss Personal Matters.